

**BOARD MEETING  
MAY 2, 2013**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by, Ken Royston, President of the Board, at 5:30 p.m. in the meeting room on the 6<sup>th</sup> floor of the Government Towers at 8006 Main St., Houma, LA.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, Jack Croker, C. J. Christ, Eugene Pellegrin, Edward Pontiff. Absent: Hymel Henry, Lee Shaffer. Also present was Jamie Elfert of TPCG, Kevin Rizzo of T. Baker Smith, and John Lyons of GSE Associates, LLC.

The Invocation was led by Will Theriot.

The Pledge of Allegiance was led by Ken Royston.

Motion by Will Theriot; 2<sup>nd</sup> by Edward Pontiff to approve the minutes of the meeting of April 4, 2013. Approved by the Board.

A request was made for comments from the public with no response.

Motion by Edward Pontiff; 2<sup>nd</sup> by Jack Croker to approve the Bill List of Outstanding Invoices in the amount of \$5134.50; Reimbursements for the Regional Military Museum for \$11527.46, with \$497.00 for the Daspit Street Rental Property. There were no reimbursements for Veterans Park. Approved by the Board. Copies attached.

Motion by Will Theriot; 2<sup>nd</sup> by C. J. Christ to pay the Bill List of Outstanding Invoices for the Veterans Park Bulkhead to T. Baker Smith in the amount of \$47,552.22. Approved by the Board. Copies attached.

Motion by Jack Croker; 2<sup>nd</sup> by Edward Pontiff to approve the Monthly Financial Report. Approved by the Board. Copies attached.

A Public Hearing was held to consider the adoption of a 2013 Budget Amendment to recognize \$350,000.00 of Limited Tax Bonds and a \$250,000.00 Grant from T.P.C.G. and related bond issuance cost to supplement the construction of the Military Museum pending ratification by the Terrebonne Parish Council on May 8, 2013. A call was made for comments from the public three times with no response.

Motion by John Hebert; 2<sup>nd</sup> by C. J. Christ to adopt said Budget Amendment. Approved by the Board.

Motion by Will Theriot; 2<sup>nd</sup> by Jack Croker to approve a request from T. Baker Smith for a Contract Amendment in the amount of \$13,000.00 : for Reimbursable, \$1000.00; and Construction Phase Services, \$12,000.00; and to authorize a line item budget adjustment to fund said amendment from Land/Park Repairs and to authorize the President to execute the contract amendment. Approved by the Board. Copies attached.

Motion by Edward Pontiff; 2<sup>nd</sup> by Jack Croker to authorize a line item adjustment in the 2013 Budget to re-class Capital Outlay, Artifacts to Special Grant - Regional Military Museum Foundation in the amount of \$40,700.00 as per a Cooperative Endeavor Agreements approved by the District Board (Artifacts: \$35000.00; Building: \$5700.00), which will assist the Foundation's purchase of artifacts and veterans shelter. Approved by the Board.

Veterans Park : Update by Kevin Rizzo of T. Baker Smith : The Bulkhead is substantially complete. The bulkhead structure is in place with fill dirt, grading, and grass seeding to be completed within 30 days. A punch list of items that need to be discussed before completion will be emailed within two weeks.

Regional Military Museum Foundation : C. J. Christ reported that the Duval Law Firm informed him that the BP Suit is pending and should be completed soon. The Museum will participate May 5, 2013 in the Thibodaux Fireman's Parade and on May 27, 2013 a Memorial Day Ceremony will be held at the Museum. Books a Million will hold a fundraiser for the Museum on May 4, 2013.

Museum Construction: John Lyons of GSE Associates LLC presented the drawings and plans for the Museum showing the layout of the building and pavilion, parking plan designs, walkways, and access to the existing Museum. Drawings should be completed with two weeks and should go out for bids shortly after that.

Eugene "Skip" Pellegrin informed the Museum that the Woodmen of the World Lodge 870, Chauvin, would like to donate a Flag Pole for the Museum. Edward Pontiff informed the Board that a Flag Disposal Ceremony will be held at the American Legion Post 380 in Chauvin on June 4, 2013 and invited the Board to come and accept the Flag Pole donation.

A call was made to discuss any other matters to be considered by the Commission with no response.

Motion by Edward Pontiff; 2<sup>nd</sup> by C. J. Christ to adjourn the meeting. Approved by the Board. Meeting adjourned at 6:30 p.m.